

Pacific Beach Democratic Club Bylaws

Approved: March 4, 2021

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Article I: NAME

The name of the organization shall be the **Pacific Beach Democratic Club**.

Article II: PURPOSE

The purpose of the Pacific Beach Democratic Club is to:

- Foster the ideals of the Democratic Party
- Provide a role for volunteers in Democratic Politics
- Help elect Democratic candidates
- Provide education on subjects of interest to Democrats
- Support the party platform

Article III: MEMBERSHIP

Section 1 Eligibility:

Any person, who resides in San Diego County and is a registered Democrat or, if unable to register, has expressed the intent to register as a Democrat, shall be eligible for membership in the Pacific Beach Democratic Club (PBDC).

Due to the Covid-19 pandemic, for the 2021 calendar year only, members in good standing as of March 31, 2020 shall retain their eligibility to vote in matters before PBDC. New members who join PBDC as of April 1, 2020 and renewing members as of January 1, 2022 will be subject to the requirement of attending two meetings, minimum, in the prior 18 months to be eligible to vote in PBDC matters.

Section 2 Good Standing:

Every person who is eligible to be a member of this club and who has paid (or had waived) his or her annual dues shall be a member in good standing.

Section 3 Application and Voting:

Every eligible member of the Pacific Beach Democratic Club, who is a member in good standing and has been a member in good standing for 30 days and has attended two of the last 18 general meetings of the PBDC, shall be able to vote and hold office.

Section 4 Dues:

Membership dues shall be set by the executive committee, subject to ratification at a general membership meeting. Dues are payable upon a person joining the Club and will be due by each subsequent January 31st. Also a member in good standing has two

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months delinquency to pay their dues until March 31st to maintain their member status. Dues paid following November 1 shall be applied to the subsequent year. Any club officer may waive dues, for just cause, subject to approval by the President.

Section 5 Member Voting:

No proxy voting shall be permitted; however, absentee ballots will be accepted on all proposed changes in bylaws, resolutions, endorsements, and elections via email.

Article IV: OFFICERS

Section 1 Elected Officers:

The elected officers of the Pacific Beach Democratic Club shall be the president, vice president, secretary, and treasurer. Elected officers shall hold office for one year with no term limits from the close of the December general meeting and serve until a new slate of officers take over after the January general meeting of the following years.

President:

The president shall be responsible for the club's public relations, shall preside over all meetings of the club and of the executive committee and shall perform all the other duties which are incidental to the office of president. The president shall be responsible for the club newsletter and contents.

Vice-President:

The vice-president shall take over the duties of the president in the absence of that officer, shall serve as chair of the nomination committee, and be responsible for membership recruitment, retention, and meeting notices/publicity.

Secretary:

The secretary shall keep the minutes of the general meetings and executive committee meetings, conduct correspondence, maintain the club's records including an up-to-date membership list and be responsible for communications of the club, including telephone communications program.

Treasurer:

The treasurer shall receive and hold all club funds. The treasurer shall prepare a monthly report of the club's financial situation for the presentation at the general meeting, shall make the books and all other financial records of the club available to the officers (in election years, to include both incoming and outgoing) at a Board meeting in the month of January each year and shall be responsible for the collection of dues and the fundraising activities of the club.

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Section 2 PBDC Elections:

At the October general meeting, the president shall name four members to serve on the nominating committee chaired by the vice-president. The nominating committee shall select at least one candidate for each elective office and report their selections at the general meeting in November. This report shall constitute nominations, and the floor shall be open for further nominations. Nominees must be members in good standing.

Those members nominated shall be voted upon at the general meeting given a quorum (Article V, Section 2) is present by secret ballot. Those nominees who receive a majority vote shall be declared elected. If no person receives a majority of votes cast, a run-off shall be held between those two persons receiving the greatest number of votes and the person who thereupon receives a majority of votes cast shall be declared elected. In case of no contest, that person shall win by acclamation. All elected officers must be members in good standing; only members in good standing in October are eligible to vote.

Section 3 Replacement:

Should any officer fail to attend three regularly scheduled general meetings in succession without reasonable cause or fail to execute the duties of the office as determined by a majority of the board the office shall be declared vacant by the executive committee.

Any vacant elective office shall be filled by appointment by the executive committee subject to ratification by the membership at the next general meeting, provided that the membership is notified in the manner specified in Article V, Section 4 of the bylaws. If the club does not ratify the choice of the executive committee, then nomination shall be accepted from the floor at that meeting. If more than one person is nominated, then election will be by secret ballot and the person receiving a majority of votes cast shall be declared elected.

Section 4 Appointed Officers:

The president may appoint a parliamentarian and other officers not otherwise specified by these bylaws as required for the general well-being of the club. Upon ratification (voted upon at the general meeting with notice and by secret ballot) these officers shall be full board members with voting rights whose term should last until the next election cycle but who can be removed per Section 3 Replacement, of this Article. The incoming President will determine the makeup of these appointed officers for the next term.

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Article V: MEETINGS

Section 1 General Meetings:

The general meeting shall be held at a time and place specified by the executive committee.

PBDC social events such as debate watch parties will not be occasions counting toward general meetings for the purpose of determining voting member eligibility in the PBDC.

Section 2 Quorum:

A quorum at a general meeting shall be 20% of the club's members in good standing. A quorum at the general meeting is needed to conduct club business.

Section 3 Parliamentary Authority:

Robert's Rules of Order, Newly Revised, shall be the parliamentary authority for the club on all questions not covered by these bylaws.

Section 4 Notice:

At least seven days prior to the general meeting the president shall cause to be deposited in the regular United States mail or email a newsletter addressed to each member of the club in good standing. The newsletter shall specify the time, place and date of the general meeting, proposed changes in the bylaws, resolutions, endorsements, and elections which are to be voted upon at the upcoming general meeting.

Article VI: EXECUTIVE COMMITTEE

Section 1 Function:

The executive committee shall be responsible for carrying out the club's business between general meetings in a manner consistent with actions taken at the general meetings and any other duties specified in these bylaws or in Robert's Rules of Order, Newly Revised.

Section 2 Membership:

The executive committee shall be comprised of all elected officers.

Section 3 Meetings:

The president shall call a meeting of the executive committee at least once a month;

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however, a meeting may be called by a majority of elected officers. The quorum at an executive committee meeting is a majority of elected officers. If immediate action is needed, the executive committee may act by telephonic vote, but such actions are subject to ratification at an executive committee meeting to be called as soon thereafter as feasible.

Article VII: STANDING COMMITTEES

The standing committees for the club are: public relations, programs, political action, membership, communications, and fundraising. The president shall appoint a chairperson and all other members of these committees as required. Other committees may be determined by the President.

Article VIII: CANDIDATE AND BALLOT MEASURE ENDORSEMENTS AND RESOLUTIONS

California law makes it possible for political clubs to endorse candidates for both partisan and nonpartisan elections, in both primary and general elections and for ballot measure endorsements. At a general meeting, endorsements will be done provided that notice is given as specified in Article V, Section 4 of these bylaws. The Pacific Beach Democratic Club will only endorse Democratic candidates in accordance with the rules of the County Democratic Central Committee and the California Democratic Party. The vote will be by secret ballot. There will be a "no endorsement" provision on the ballot. In case of failure to gain a 60% vote on the first ballot, a second ballot will be taken for candidates, ballot measures and proposed resolutions.

Article IX: CLUB REPRESENTATIVES

Section 1 California Democratic Party (CDP)

Club representatives to the California Democratic Party's Pre-Endorsement Conferences shall be allocated as follows: one representative, resident in the Assembly District, for each full (not a fraction thereof) 20 registered Democratic members in good standing in the Assembly District who are listed on a roster submitted, by July 1 of each odd-numbered year, to both the San Diego County Democratic Party and the appropriate CDP Regional Director(s). The roster shall be certified by the Club's President, Secretary, or Treasurer. Representatives should be equally apportioned between men and women to the extent possible.

Section 2 San Diego County Democratic Party (SDCDP)

Under the club's charter with the San Diego County Democratic Party, its President is a representative to the SDCDP Central Committee as an Associate Member. If the President is already a Central Committee member or chooses not to serve, a different representative may be selected to serve his or her term according to the provisions of Sections 3 and 4 of this Article. An Associate Member application, for the President or

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any other representative, must be submitted to the SDCDP within 30 days of his or her selection by the club.

Section 3 Selection

Club representatives to the CDP and SDCDP - and any other official representatives, delegates, and alternates from the club to conferences, caucuses, councils, conventions, and other meetings- shall be selected by a 60% vote of members in good standing at a duly noticed club meeting or, if that cannot occur at a regular or special meeting, by designation of the President.

Section 4 Adherence to Club Positions

Club representatives described in this Article, when participating in voting and discussion in that capacity, shall adhere to and represent the club's official positions on endorsements and other matters wherever applicable, and shall agree to do so prior to their selection.

Article X: AFFILIATION

The club shall affiliate as an associate member of the San Diego County Democratic Central Committee and pay the current annual fee.

Article XI: AMENDMENTS TO THE BY-LAWS

These bylaws may be amended by a 60% majority at a general meeting after such amendment has been presented at the general meeting of the preceding month and notice is provided as specified in Article V, Section 4 of these bylaws.

Article XII: ADOPTION OF AMENDMENTS TO THE BY-LAWS

These bylaws shall become effective immediately upon their adoption and shall supersede any other constitution, bylaws, and any other document of this club with which it is inconsistent.